



CMCSS Newsletter

February 20, 2017

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Don't forget to make your final appointments for the Teacher Warehouse. The remaining shopping days for the year are:

Tuesday, Feb. 28

Saturday, March 4

Saturday, March 18

Tuesday, March 21

Tuesday, April 4



Transfers Deadline Set

REMINDER to Certified Employees: Transfer requests for the upcoming school year may now be submitted using the electronic system. To access the transfer system, visit the www.cmcss.net website, select the faculty/staff tab, and choose transfer requests. You have the option to select any positions or locations of interest, even if a vacancy is not posted. The deadline for submissions is May 1, 2017. For more information regarding transfers, please visit:

<http://www.cmcss.net/iso/masterdocs/HUM-P021.PDF>.

Benefits Update

MedFSA

REMINDER to all participants in the MedFSA plan, you have until March 15, 2017 to incur expenses for your 2016 balances. You will then have until March 31, 2017 to submit your claims to Benefits Connection. Any claim received after March 31, 2017 will not be eligible for reimbursement. Remember that you can shop at <https://fsastore.com/> to spend any remaining 2016 funds.

Thinking about Retirement?

Reminder to Potential Retirees - Deadline to qualify for the 2017 Retiree Health Insurance Benefit is March 1, 2017.

Employee Compensation Statements

The 2016-2017 Employee Compensation Statements will be going out via email to employees on Monday, Feb. 20, 2017. The email will contain instructions for opening the password protected compensation statement. Employees in substitute positions will not receive an employee compensation statement.

Benefits Office is open Monday through Friday from 7:30 a.m. to 4:30 p.m.

Donna McIntosh – donna.mcintosh@cmcss.net

Amy Wigington – amy.wigington@cmcss.net

Faye Tryon – faye.tryon@cmcss.net



March is National Nutrition Month!

National Nutrition Month® is a nutrition education and information campaign created annually in March by the Academy of Nutrition and Dietetics. The campaign focuses attention on the importance of making informed food choices and developing sound eating and physical activity habits.

The theme for 2017 is “*Put Your Best Fork Forward*”, which acts as a reminder that each bite counts. Making just small shifts in our food choices, can add up over time.

National Nutrition Month Challenge

In honor of National Nutrition Month, “*Put Your Best Fork Forward*” and try these daily challenges to improve your health and wellness!

Click here for calendar and challenge details: <https://newsletters.cmcss.net/Documents/92>
<https://newsletters.cmcss.net/Documents/93>



Recommendations for District Improvements

To submit recommendations for district improvements, please go to Questions & Comments at the bottom of the district website or visit this link: <http://www.cmcss.net/helpfullinks/feedback.aspx>.

District Documents

All district documents can be searched for at <http://www.cmcss.net/forms.aspx>. To request updates to documents, please email April Sparks at april.sparks@cmcss.net.

Remember, the online version of any document is the official version.

Below are policy updates:

Policy Number	Policy Name	Revision	Revision Date
SAF-A004	Drug and Alcohol Use by CMCSS Employees	A	1/23/2017
SAF-A001	Drug and Alcohol Testing	E	1/23/2017
HEA-A012	Emergency Anti-Seizure Medication Administration	F	1/23/2017
HUM-A012	School System Safety Policy	C	1/23/2017
TCH-A001	Technology Purchases	A	2/13/2017
HUM-A009	Reporting Suspected Child Abuse	D	2/13/2017

Positive Feedback

Have you seen something positive around the district? Please tell us! You can report any comments or positive experiences at www.cmcss.net/helpfullinks/feedback.aspx.

Amazing Employees

Department Commented On: Instruction (Special Populations)

Submitted by: Angie Lovelace

I would like to send some virtual applause to Holly Jackson, Rebecca Britt, and their team for stepping up the support when we really needed it! We were struggling with many unique situations, and these ladies responded quickly and strongly to our requests for assistance. They provided advice and resources. They were willing to discuss problems after hours. They asked for and sent extra support from any consultants with extra time in their schedules. We really appreciate their extra efforts!

Department Commented On: Human Resources (Substitute Program)

Submitted by: Barbara Peterson (Northeast Elementary)

I have been through a rough start to my year. I was hospitalized over winter break with pneumonia and then have been out for the last six weeks as I have tried to recuperate. I have not known from one day to the next, let alone one week forward. Because I had missed so many days of work - I had to let the substitute office know of my plans so they could add the changes to my absentee calendar and get me the needed substitute. SaVile Morgan has been a lifesaver to me. Sometimes I would think I was going to go back on a certain day and we would enter it and I would learn I was not well enough to return. I have emailed her no less than 15 times over the last 6 weeks about changes that needed to be made due to my inability to return. Her response is always cheerful and her attempts to make me feel better about emailing yet another change, has always been, "No problem at all! I'm happy to help you". It is so amazing that we have wonderful people like this looking out for the rest of us!

Department Commented On: Business Affairs and Technology

Submitted by: Regina Lyle (Northeast Elementary)

Mrs. Patsy Rushing and Mr. Richard Murray were quick and attentive to an issue with our school's ADM. The same day that I contacted them, the issue was resolved within one hour. I want to thank both of them for their professional and timely response. You are appreciated for your hard work and dedication to our school.

Department Commented On: Operations (Transportation)

Submitted by: Pam Beltowski

I just wanted to drop a note about our bus driver. We ride bus 1235 to Sango Elementary with Ms. Rita Kirtland. She is fabulous! Not only is she always on time and friendly, but she makes me feel comfortable sending my kids with her. She seems to have a genuine concern for their well being and is obviously experienced with kids and vehicular safety. Please help me get this email to the appropriate person(s); she has been so kind and made our life so much easier this year!

Department Commented On: Human Resources (Safety and Health)

Submitted by: Katrina Wallus

I recently suffered an on the job injury that required I be evaluated locally and then referred out to a specialist in Nashville. Emily Bowers and Christie Beasley have taken such good care of me during this time. They were not only supportive during a time when it was uncertain if i would need surgery or not but also made sure my medical needs were taken care of quickly. I just want to thank them so much for being so wonderful and caring. Their kind consideration and sincere concern for my welfare made my healing process much easier.

Community

Household Hazardous Waste Day

Saturday, March 18, 2017

Click here for details: <https://newsletters.cmcss.net/Documents/95>

Toxic.Free.Home.



Austin Peay Chamber Singers Tour

Saturday, March 4, 2017, 7 p.m. - Free Concert

Madison Street United Methodist Church
319 Madison Street
Clarksville, TN 37040

For more information, please visit: <https://newsletters.cmcss.net/Documents/94>

UNITED WAY CAMPAIGN

It's almost time for our annual United Way campaign and we need your help to make it the best one yet! Beginning February 21st, you will have the opportunity to join in a community-wide effort to help ensure that our kids and their families have every opportunity to lead successful lives. When you give to United Way, you are investing in our community and 28 local agency programs that fight for the health, education and financial stability of every person. Be on the lookout for more information about how your dollars positively impact our community, as well as upcoming campaign activities.

Start your impact here! We encourage you to take a better look at some of the most concerning issues that some of our kids and their families face daily. CMCSS family member and current United Way GCR President, Norm Brumblay, is even featured in this year's video!

Video link <http://liveunitedclarksville.org/united-way-2016-2017-campaign-video/>



Adjusting to civilian life can be a very difficult transition for some of our local veterans. Find out how United Way dollars help veterans like Anthony get the assistance they need to go from homeless to hired.

<http://liveunitedclarksville.org/anthonys-story/>