



Employee Newsletter

August 20, 2018

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Feedback Sought for Inaugural CMCSSEmployee Convocation

CMCSS brought its nearly 5,000 employees together for an informational briefing on the system's strategic work, as well as a spirited and motivational start to the new school year. In years past, the back to school kickoffs have taken place at each of the high schools with employees coming together from that high school's feeder schools. This year was definitely something different.

What did you think about it? Please respond to this survey so that your anonymous feedback can be gathered:

<https://www.surveymonkey.com/r/MZK28YD>

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ENGAGE Makes Professional Learning Local for Second Year



A second year of ENGAGE summer sessions wrapped up July 16-20. Thanks is offered to the many presenters who shared their expertise with colleagues. Much appreciation goes to the teachers who attended the June or July sessions. Enthusiasm and dedication to professional learning make the ENGAGE conference a summer highlight. A special acknowledgment to the faculty and staff at West Creek and Kenwood High Schools for helping prepare such a high quality event for CMCSS teachers. School leadership, teachers, custodial staff, and front office staff all contributed to an excellent two weeks of learning!

Continue to look out for updates on ENGAGE 2019!

The dates for next year's ENGAGE are already set:
June 3-6, 2019 and July 15-18, 2019

Classified Kudos: Northeast High School Custodial Team

Major construction projects were going on during the summer, which created huge obstacles for that team to complete all their summer work. They worked weekends and late hours to ensure that the building was clean and ready in time for students on the first day. They did a wonderful job navigating through all of the construction and had the building ready to open on schedule.



Pictured above: Bobby Kail, Brandon Sparks, Euhonda Mcneil, Giselle Semiday, Kathy Fountain, Patricia Carnes, Patrick Smith, Roger Taylor, and Frances Freeman

Benefits Update

Open Enrollment

Open enrollment begins Aug. 1 for the medical, dental and vision plans. Last day to enroll or make changes to coverage is Oct. 1. If adding a spouse to any of your plans, you will need to provide a copy of your marriage certificate.

Sick Leave Bank enrollment also begins Aug. 1. The last day to enroll is Oct. 31.

Open enrollment for Colonial Supplemental Insurance and the Medical Flexible Spending/Dependent Care plan will be in November. Specific dates will be set later.

Reminder to Confirm Deductions

The beginning of a new school year is a good time to review benefits deductions by checking the paystub. Insurance deductions will begin for Classified staff on the Aug. 30 pay date, for Administrators on the Aug. 31 pay date and on the Sept. 5 pay date for Certified staff.

Benefits Fair

The Annual Benefits Fair will be held on Sept. 25 from 3 p.m. to 6 p.m. in the Board Room at Central Services-Gracey. The fair will include representatives from Benefits vendors, free give-aways, great door prizes, a Medicare 101 Presentation, Allergy testing, flu shots and more!



The Benefits Office is open Monday - Friday, 7:30 a.m. to 4:30 p.m.

Donna McIntosh – donna.mcintosh@cmcss.net

Amy Wigington – amy.wigington@cmcss.net

Faye Tryon – faye.tryon@cmcss.net

Alive and Well

Fall Kickball Classic

The 3rd Annual Fall Kickball Classic will take place on Sept. 15 at St. Bethlehem Civitan Park beginning at 8 a.m. Team registration is available now at <http://aliveandwell.cmcss.net/events.html>



Be Alive Points Program enrollment now open!

CMCSS employees may enroll in the program by taking the following steps:

1. Visit <https://BeAlive.cmcss.net/> in your web browser.
2. Press the Login button.
3. Log in with your MyLogin username and password (these are the same credentials used to log into email).
4. Press the Enrollment Information button to the left of the screen. Be sure you are enrolling in the 2018-2019 session.
5. Fill in your details on the form and press the Enroll button.

The top 5 teams with the highest number of enrolled participants by Sept. 15 will receive \$250 to use towards wellness-related items and initiatives.



Continuous Improvement

Recommendations for District Improvements

To submit recommendations for district improvements, please go to Questions & Comments at the bottom of the district website or visit this link: <http://www.cmcss.net/helpfullinks/feedback.aspx>.

District Documents

All district documents can be searched for at <http://www.cmcss.net/forms.aspx>. To request updates to documents, please email April Sparks at april.sparks@cmcss.net.

Remember, the online version of any document is the official version.

POLICY #	TITLE	REV.	DATE APPROVED
HUM-A087	Extra Curricular Supplements	IR	7/2/2018
HUM-A046	Employee Compensation Plan	O	7/2/2018
HUM-A083	Determining Administrator Salaries	A	7/2/2018
HUM-A032	Vacations	D	7/2/2018
COM-A005	Copyright Policy	IR	7/2/2018
STS-A002	Student Attendance	IR	7/2/2018
TRN-A024	Safe Loading and Unloading on Campus	IR	7/2/2018
TCH-A004	Student Technology Acceptable and Responsible Use Policy	IR	7/2/2018
HUM-A031	Maternity/Parental Leave	I	7/23/2018
HUM-A016	Family and Medical Leave Act (FMLA)	L	7/23/2018
HUM-A024	Military Service Leave	D	7/23/2018
HEA-A006	Medications Disposal	G	7/23/2018
HEA-A007	Emergency Medication Administration	I	7/23/2018
HEA-A011	Medication Administration	G	7/23/2018
HEA-A013	Individualized Healthcare Plan (IHP) Guidelines	B	7/23/2018
INS-A006	Career and Technical Education	C	7/23/2018
INS-A029	Class Rankings	D	7/23/2018
INS-A030	Selection of Valedictorian and Salutatorian	D	7/23/2018
INS-A008	Teacher Effect Data/Value Added	C	7/30/2018
HEA-A010	Admission Requirements	M	7/30/2018
RSK-A007	Medical Payments	D	7/30/2018

Continuous Improvement

Positive Happenings in CMCSS

Have you seen something positive around the district? Please tell us! You can report any comments or positive experiences at <http://www.cmcss.net/helpfullinks/feedback.aspx>.

Department or Section Complimented: Maintenance

We want to thank our CMCSS maintenance crew for being available so quickly to address a significant electrical and security issue in our building. Stan was so helpful, as always, and Mr. Jackson clearly communicated that our needs were a priority. We know we are just one building out of many at a very busy time of year, so we are thankful.

Department or Section Complimented: Professional Learning (Technology Integration Coaches)

Moore Magnet would like to thank Daniel Head and Chris Pugh for going beyond their scope of technology to stand in with our coded Mario display on Back-to-School Night as Mario and Luigi. They looked wonderful and the students and teachers loved it! Thanks so much!

Department or Section Complimented: Technology and Communications

The CMCSS website is fabulous. I cannot rave enough about the employee portal. The entire website is attractive, advanced, and beautifully done. Congratulations on an excellent product.

Department or Section Complimented: Technology

Shout Out to Malcolm Bayless for scheduling installation of Technology in the ELL classroom at NPMS. He jumped on it right away!

Department or Section Complimented: Special Populations

Andrew Streeter and Michelle Parks delivered the inclusion training at NPMS on 8/02/18. It was interesting, engaging, meaningful, and full of energy. I appreciated the personal approach to the training.

Employee Discounts

Washtopia Car Wash located at 209 New Providence Blvd. is offering 10% off any single car wash the whole month of August for all CMCSS employees. A CMCSS employee badge must be shown badge at the cashier window.

To see more employee discounts, visit <https://portal.cmcss.net/discounts.aspx>