



Employee Group Being Recognized: **OnSite**
Employee Representative: **Jason Engholm**
Time of Service to CMCS: **13 months**
Primary Job Responsibility: **Family Nurse Practitioner**

"I support the mission of CMCS by providing safe, effective, patient centered care."

"The best part of my job is being able to insure an individualized healthcare experience to the Clarksville Montgomery County and CMCS employees and their families. It means a great deal to me to be able to care for those people who take care of me and my family."

Employee Newsletter

October 28, 2019

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Leave Due to Inclement Weather and Other Emergencies

As a reminder, if school is closed due to inclement weather or other emergencies, classified staff (less than 12-month calendar) do not report to work. Unless the Director of Schools or his/her designee announces the entire district is closed, personnel employed on a 12-month basis, traveling to and from work in snow, other inclement weather, or other emergencies, must make a personal decision as to safety and feasibility in regards to travel and reporting to work.

Definitions:

Non-12-month Employee - A classified employee or certified employee who works less than 260 days per year. Examples of these employee groups are Bus Drivers, Bus Aides, Bus Monitors, Child Nutrition, Café Monitors, Administrative Assistants, Education Assistants, Media Assistants, Nurses, Accounting Technicians, Teachers, Counselors, School Administrators, etc.

12-month Employee - An employee who works 260 days per year (12-month calendar). Examples of these employee groups are Custodians, employees assigned to Support Offices (Central Services South, Gracey, Greenwood, Operations) that remain open during the summer months.

For more information, see policy [HUM-A021 Leave Due to Inclement Weather and Other Emergencies](#).

MTSU “True Blue Tour” Scholarships



The annual MTSU “True Blue Tour” recently visited Clarksville. MTSU provided lunch and representatives spoke to school counselors about the academic programs offered. After they held drawings, CMCSS schools won more than \$5,000 in student scholarships.

Photo provided by Judy Springer.

Alive and Well Highlights

November Be Alive Calendar

The November Be Alive Calendar is now available at <https://aliveandwell.cmcss.net/events>. Be sure to check out all the fun activities we are having next month to help keep you healthy and active! Events are free and open to all employees!

If you haven't enrolled in the Be Alive Points Program yet, it's never too late. Just visit <https://bealive.cmcss.net> to enroll!

Be Alive Most Enrolled Winners

Congratulations to the following schools who enrolled the most participants as of October 1st! Each school will receive \$250 towards their employee wellness initiatives:

Montgomery Central High, Cumberland Heights Elementary, Woodlawn Elementary, New Providence Middle, Northeast High, and Rossview Elementary

Be Alive September Winners

The following participants earned the most points in September. They will each receive a \$50 gift card! Congrats to each of them for their hard work:

Melinda Robinson, Dianne Edlin, Beatrix Murphy, Teresa Hayhurst, Deidra Cook, Kim Dowdy, Deborah Stanfield, Kelly Robinson, Rachel Hamrick, Adrienne Beech, Johnna Connors, Lisa Mallory, Kerby Harpst, Dyana Shussler, and Cynthia Goad

Benefits Update

Email Solicitations

The Benefits Office has been notified that an email from District Services has been received by some employees. The email is marketing Long Term Care insurance. District Services is not a company that CMCSS works with to provide employee benefits. These types of marketing emails are designed to have the appearance of coming from your employer when in fact they do not.

Benefits Update Cont.

Sick Leave Bank Open Enrollment Closing

The last day to enroll is Oct. 31. If you are not a member and would like to enroll, please use the following link to obtain an enrollment form. Please send completed forms to the Benefits Office by Oct. 31.

<https://portal.cmcss.net/iso.aspx?doc=BEN-F050.pdf>

Colonial Supplemental Insurance and MedFSA/DCAP Open Enrollment

Open enrollment for Colonial Supplemental Insurance and the Medical Flexible Spending/Dependent Care plan will be Nov. 1 through Dec. 2. More details will be published in the next employee newsletter.

Medicare Notice and WHCRA

The CMCSS website is a very good resource for finding information regarding your medical, dental and vision coverage. Along with information concerning retirement and other supplemental benefits offered by CMCSS. The two links listed below are documents pertaining to the Women's Health and Cancer Act and Medicare prescription drug coverage.

https://portal.cmcss.net/docs.aspx?doc=benefit_20.pdf

https://portal.cmcss.net/docs.aspx?doc=benefit_70.pdf

Need to Update Any of Your Personal Information?

Please notify Human Resources if you have had a change of address, have a name change, or need to make other updates to your personal information.

If you're adding a spouse or new baby, or making any changes to your insurance, contact the Benefits Office. Remember that changes to your insurance coverage due to a status change must be made within 30 days of the event.

If you need to update your beneficiary forms, please contact the Benefits Office.

The Benefits Office is open Monday - Friday, 7:30 a.m. to 4:30 p.m.

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