# смсss Newsletter

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Happy Holidays to the CMCSS Staff and Families!

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December 12, 2016

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# **Benefits Update**

## **Retirement Information Meetings**

Two retirement meetings are scheduled for 2017. These meetings are very informative and open to all employees. Anyone who is considering retirement is urged to attend either of the meetings. Both meetings will be held at the Central Office in the Lecture Hall, on the following dates.

Monday, Jan. 30 at 5:30 p.m. Wednesday, Feb. 1 at 4:30 p.m.

Benefits Office is open Monday through Friday 7:30 a.m. to 4:30 p.m. Donna McIntosh – <u>donna.mcintosh@cmcss.net</u> Amy Wigington – <u>amy.wigington@cmcss.net</u>





# **Onsite Update**

Holiday Hours of Operation

The Onsite Clinic will be closed on Dec. 22, 23, 24, 26, 30, 31 and Jan. 2. Onsite will be back open to regular business hours on January 3, 2017.

## Helping Those in Need

Through Dec. 20, Onsite will be giving back to three children in the Clarksville area. They are asking for donations to help support these families during the winter months for the holidays. (a 14-year-old girl, a 15-year-old boy and a 4-year-old girl). (Ideas include: Disney movies, Apple iTunes gift cards, clothing stores shopping gift cards and other donations of choice).

## Need to Schedule an Appointment?

Please call or schedule your next appointment by visiting <u>http://www.cmcss.net/onsitemedical/</u><u>appointments.aspx</u>

For more details, please contact the **Onsite Clinic at 931-906-2001**.









#### **Recommendations for District Improvements**

To submit recommendations for district improvements, please go to Questions & Comments at the bottom of the district website or visit this link: http://www.cmcss.net/helpfullinks/feedback.aspx.

#### **District Documents**

All district documents can be searched for at <u>http://www.cmcss.net/forms.aspx</u>. To request updates to documents, please email April Sparks at april.sparks@cmcss.net. *Remember, the online version of any document is the official version.* 

#### **Below are policy updates:**

Two policies were moved to a different department.

SLT-A001 Non-Discrimination is now HUM-A084. No changes made to the content. SLT-A003 Energy Management is now OPS-A014. No changes made to content.

## **Positive Feedback**

Have you seen something positive around the district? Please tell us! You can report any comments or positive experiences at www.cmcss.net/helpfullinks/feedback.aspx.

## **Amazing Employees**

Department Commented On: Instruction Submitted by: Cherie Long

**Heather Guest** - CMCSS Homeless Liaison was recognized at the Flourishing Families 2nd Annual Philly Awards program - Saturday, Nov. 12. The event was held at The Looking Glass - Warfield Blvd. Heather was named the "Honoree of Compassion" for her genuine concern and compassion for CMCSS homeless students and families. Flourishing Families is a non-profit organization that assists the homeless and low-income in the Clarksville community. This service assists the target population with housing, financial advice, career services, counseling, and childcare. It is a based on a year progression for individuals and families who want to change the

## Department Commented On: Technology Submitted by: Victoria Chandler

I want to praise **Lindsey Addison** at Computer First-Aid. I received the email that I had to trade my MacBook in for the new ThinkPad. I dutifully moved my documents to a Google Drive account (or thought I did), and turned in my old computer. 48 hours (Sunday night) after I traded computers, I realized that 90% of my documents did not upload to Google Drive. Immediately, I contacted First-Aid via email and voicemail. Monday morning, I called and spoke with Lindsey. She reassured me that all my documents were not gone. She spent Monday working to move the documents on my old computer to the server so I could access them again. She saved the day! Thank you Lindsey!





#### Department Commented On: Operations and Human Resources Submitted by: Kim Masters



I would like to thank Maintenance director **Kevin Scott** as well **Mr. Jerry** from maintenance and Safety Coordinator **Tommy Butler** for their continuous help at Kenwood Elementary this year. We have had many problems in the building and had to call on them often. They have responded quickly; we appreciate their help.

## Department Commented On: Technology Submitted by: Patricia Stamps

In my thirty plus years of working, I have never been associated with such an awesome technology team as what we have here at CMCSS. They truly exhibit excellent customer service. I especially want to thank **Steve Winn** and **Randy Davidson** who were so responsive with helping solve the computer issues experienced with both the move from one office to another office, minor issues encountered with the recent change from a desktop to a laptop, as well as some email issues. They both have rendered excellent and extremely timely service. This week, I had a legit email go to my spam box that I needed to be able to read and it would not allow me to even view it. I sent Steven Winn an email and within minutes Randy Davidson came to my office, gathered the information and instructed me to put in a work order. As I was creating the work order, the email from my spam box popped into my inbox. Randy had left my office and went to another tech and explained to them the issue I was having and that person fixed the issue before I could even get the work order fully completed. This is the type of customer service that I have seen technology deliver over and over again in my two plus years with CMCSS and I just wanted to say I appreciate them and am so thankful for the awesome service they provide.

## Department Commented On: Child Nutrition Submitted by: Katherine Watson

I just want to brag on how hard our cafeteria staff works to provide not only healthy meals for our students, but beautiful ones too. The delicious options make it difficult for our kids (and sometimes staff too) to choose what to eat for lunch each day. It is so encouraging to see the students' excitement about salad with orange and yellow peppers on the side to be added, or to see them asking if they can have two scoops of the fresh fruit salad. Thank you, **Glenellen Elementary Cafeteria Staff** for going above and beyond to educate our kids about making healthy food choices and having a balanced diet by providing them with excellent options every single day. You rock!

## Department Commented On: Technology Submitted by: Diane Gallivan

I would like to thank the Technology Department for the fine job they do each and every day. Each and every time we put in a work order, their response time and commitment to the job is always quick and efficient. I appreciate their dedication to performing a job well.

### The following feedback was sent in by an employee who wishes to remain anonymous:

I want to say thank you to Dr. B.J. Worthington, Mrs. Beth Unfried & Dr. Mason Bellamy for always being so kind & personable when they come in the schools. They really act as though we matter & they take the time to speak to us every time they visit. Their kindness does not go unnoticed :)

I want to thank our awesome technology group! We had yet another Raptor problem & the gentleman that came in to fix it stayed hours! When he could not fix it he called Raptor support & had them trying to help. He worked through lunch and the poor thing had to stop every time a parent came in to check in a student. Then after Raptor was unable to help him another member of their team came in to try to fix it and then finally P Diddy came in to check on everything. Their team work and dedication is amazing! And we cannot thank them enough!

I would like to thank Theressa Powell for all her years of hard work. Anyone who was blessed to see her teach knows the love she has for children. She has a gift that has touched so many lives throughout her career. She will be greatly missed but the works she put in place will help teachers for years to come!

I would like to thank Shannon Davenport for always being available to help with any and all needs that we have. And she does it with a smile on her face regardless of how many times we ask her the same questions over and over.

I would like to thank Rebecca Britt for caring enough to listen to a concerned parent about the need for more in our gifted program. I love that she wants to make sure all teachers are trained and know how to help challenge their Pass children while not taking away from the needs of their other students. It is great to know as a parent that we have someone that is concerned with our kids needs and is trying to do all she can to help them continue to thrive and work to their potential.

I would like to thank the Educational Assistants of BDES for always being willing to step up and help out know matter where they are needed. Words cannot describe how blessed we are to have each and every one of you at our school.

## **Department Commented On: Technology** *Submitted by: Louise Ashby and Stephanie Swindell*

We would like to compliment the technology department for all the help they have given us this school year. Randy, Steve, and Katie have answered our questions and solved our problems many, many times. When we place a work order, the team is sometimes here within an hour. I have been impressed with the technology department for many years, and thought I should let the system know that you have a top-notch group of folks taking care of all our technology needs. Thank you!